



Airport Advisory Commission

AGENDA

February 15, 2024, 3:00 p.m.
Stearman Building, Second Floor

1. Call to Order

2. Roll Call:

Present (x)

_____ Aaron Repp (Chairperson)
_____ David Christensen
_____ David Carlton
_____ Phillip Wolford (FBO Rep)
_____ Ken Springer (KCAP Rep)
_____ Council Liaison Bradley Hix

Ex-Officio

_____ Don Miles (Park Superintendent)
_____ Michael Doi (Director of Public Works)

Public Members in Attendance:

3. Approval of Minutes – January 18, 2024, Meeting

4. Citizen Comments

5. Updates and Reports:

- a. FBO Update (Phillip Wolford)
- b. Airport Manager Update (Michael Doi)
- c. Airport Maintenance Update (Don Miles)

6. Old/Tabled Business

- a. Status - IDOT Inspection from September 2023
- b. Planned FAA meeting on becoming a regional airport.
- c. Remote-Controlled Fly-In Event – June 15, 16
 - i. Approved by Council on February 5, 2024
 - ii. Special Event Application link sent to Donovan Godsil on February 6, 2024
- d. Purchase of AED (defibrillator)

7. New Business

- a. Special Event: Eagles Rally - April 13, 2024 & June 8, 2024
 - i. Special Event Application - APPROVED
- b. Solar project on airport land (revisited)
- c. Program Letter Approval (attached):
“Airport Layout Plan: Aviation Forecasts and Primary Runway Alternatives Phase 1”

8. General Discussion of other Airport Related Topics

9. Next Meeting: March 21, 2024, at 3:00 p.m., Airport, Stearman building, second floor.

10. Adjournment

Upcoming 2024 Airport Events

Date(s)	Event
04/13/2024	Eagles Rally Event
06/08/2024	Eagles Rally Event
06/15/2024 – 06/16/2024	Remote Controlled Fly-In Event
09/02/2024 – 09/07/2024	Stearman Fly-In Event



Illinois Department of Transportation

Office of Planning and Programming
2300 South Dirksen Parkway / Springfield, Illinois / 62764

February 5, 2024

Mr. Michael Doi
Public Works Director
Galesburg Municipal Airport
1 Lloyd Stearman Dr
Galesburg IL 61401

Mr. Doi,

This Airport Improvement Program Letter is to notify you that the Illinois Department of Transportation has added a State-Local Planning Project to IDOT's FY 2024 Airport Improvement Program for the **Galesburg Municipal Airport**.

In the event the Illinois General Assembly fails to appropriate funds, or sufficient funds are otherwise not made available for this project, the Airport Sponsor will be required to pay the state costs as itemized below.

No additional state funds beyond those listed in this Airport Improvement Program Letter will be allocated to this Project. Any additional project costs which exceed the Total Project Cost as planned and programmed are solely the responsibility of the Airport Sponsor.

The project is titled: **"Airport Layout Plan: Aviation Forecasts and Primary Runway Alternatives Phase 1"**.

State of Illinois Road Funds	\$43,200
Local Match	\$4,800
Total Project Cost	\$48,000

The project contained in this letter is officially programmed for development provided all state and federal requirements have been met. It is now the Airport Sponsor's responsibility to initiate the professional services phase of the project. Please contact Aeronautics, either directly or through your consultant, to schedule a project initiation meeting.

To ensure eligibility of professional services for state participation, you are required to satisfy the qualifications-based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

Please contact Ms. Kristy Brod, P.E. in Aeronautics at 217.785.4214 to initiate this project. Projects are initiated by scheduling a project initiation meeting for planning projects.

Please contact me in the Office of Planning and Programming at 217.782.4118 if you have questions regarding this program letter.

Sincerely,

A handwritten signature in black ink that reads "BJ Murray / t.d.". The signature is written in a cursive, flowing style.

BJ Murray
Section Chief, Aviation Program Planning
Office of Planning and Programming